

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health
Health Regulation & Licensing Administration



Intermediate Care Facilities Division
Phone: 202-724-8800
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Mailing Address
899 North Capital Street N.E. 2nd Fl.
Washington, D.C. 20002

Payment of Licensure Fee For
Child – Placing Agencies

Dear Child-Placing Agency Providers:

This is to inform you that under D.C. Law 10-128, the “Omnibus Budget Support Act of 1994”, District of Columbia child placing agencies are required to pay an annual licensure fee in the amount of \$455.00. This Law became effective on June 14, 1994.

The \$455.00 license fee is to be paid upon submission of a new or renewal license application to the Health Regulation Administration, Intermediate Care Facilities Division (ICFD). The license fee is payable by check or money order to the “D.C. Treasurer”. It should be included with any new or renewal application. Failure to include the check or money order with the application package will render your application incomplete and no initial or annual licensure application will be conducted. Once the Intermediate Care Facilities Division receives a complete application package, your agency will be inspected. If the agency is found in compliance with all regulatory requirements pursuant to Title 29 of the District of Columbia Municipal Regulations (DCMR), Chapter 16, Standards of Placement, Care and Services for Child-Placing Agencies, a license for one (1) year will be mailed to you.

If you have any questions regarding the above, please contact Mr. Louis Woodard, Supervisory Social Worker for Intermediate Care Facilities Division at (202) 724-8800.

Sincerely,

Sharon H. Mebane
Program Manager